



Child Watch Parent Information

Parkview Family YMCA

Child Watch is a service provided free of charge to members with a Household or 1 Adult Household membership while they work out or participate in other Y programs up to two hours per child per day. Child Watch staff strives to provide a variety of activities intended to keep all children engaged and safe.

Parkview YMCA Child Watch Hours

Monday-Thursday: 7:30am-8:00pm

Friday: 7:30am-7:30pm

Saturday: 7:45am-4:00pm

Sunday: 1:00pm-5:00pm

Child Watch Ages

6 weeks – 10 years

2 hours per day

Kids Club Hours

Monday-Friday: 4:30pm-7:30pm

Kids Club Ages

Kindergarten – 5th grade

Child Watch Procedures

- Please use the membership tag to scan your child into Child Watch. Child watch staff will need to know which part of the building you will be in or have a current emergency contact number if you are participating in a Y program outside the building. The same parent/guardian is expected to pick up their child(ren), unless specified at scan in. Only those over 18 years of age may drop off or pick up a child.
- Children must be appropriately dressed (shirts, pants, and shoes).
- The Child Watch staff will create name tags for the children. Tags may differ in color to indicate specific needs (potty-training, health concerns, etc.). Please notify staff if you would like a permanent tag made. Permanent tags are made weekly.
- Please inform the staff at drop off of any special health needs your child may have during their stay in Child Watch.
- Please ensure children are freshly diapered and have just used the restroom before checking into child watch. Children in diapers or pull-ups need to have extra diapers and wipes and children still potty training need to have an extra change of clothes.
- Snacks and drinks, other than water, may not be brought in from home. Water may stay in a cubby if a drink is needed.
- We ask that parents not send toys, electronic or otherwise, with their children to Child Watch. Please see the director if your child has special needs. Blankets and pacifiers are welcome.
- When possible, we will offer children the opportunity to play outdoors or in the gym. Please plan accordingly with proper footwear and clothing.

Parent/Guardian's Location

Parent/Guardian **MUST** remain on YMCA property while their children are checked into Child Watch or Kids Club. When going outside to run the Salomon trail, a cell number must be left.

Behavior Management Procedures

The very word "discipline" means to teach or gently guide. Staff will teach the child a positive way to handle conflicts and problems that arise. The methods used will in no way be demeaning, threatening, or make the child feel inferior or humiliated.

- Techniques used will be:
 - Redirect the child's behavior.
 - Removal from the specific activity
 - Removal from Child Watch
- Serious Behavior Problems
 - No child will be allowed to continue in the program that becomes a safety hazard to him/herself or others
- Child Watch staff will continue to work hard to comfort children should they cry or appear upset. However, if we are unable to soothe your child after 10 minutes, we will page you or contact you using the information you left at check in. If a request is made via the paging system or direct communication we ask that you respond immediately.

From time to time children will participate in behaviors that warrant immediate removal from the Child Watch program. **Behaviors include (but are not limited to): biting, spitting, 3 time outs on a given day, hitting a teacher, or refusal to go to time out.** If a parent is called, a behavior report is to be filled out. If a child receives three behavior reports, a parent conference is required which may result in a 30 day suspension from the program.

Child Watch Health Regulations

- Please keep your child out of Child Watch if they exhibit any of the following symptoms:
 - Fever of 100 degrees Fahrenheit within the last 24 hours
 - Vomiting within the last 24 hours
 - Diarrhea
 - Green nasal discharge
 - Eye discharge or pink eye
 - Head lice
 - Any other symptoms of communicable disease
- If medication has been prescribed, a full 24 hours of treatment is required before returning to Child Watch
- Please notify Child Watch staff ASAP if your child contracts any communicable disease and when the symptoms first appeared.

Emergency Procedures

Parents are not permitted to sign their children out when Emergency Action Plan is taking effect. We please ask that parents wait until all children are accounted for, safe and an all clear is given by a director or emergency personnel.

- In the case of a Tornado, all Child Watch children can be located in the child care hallway by rooms BCD. We ask that parents stay in the hall way with their child until the Tornado Warning is lifted.
- In the case of a Fire, all Child Watch children can be located outside the Child Watch outdoor play area. Parents can sign their child out of Child Watch once all children are outside, accounted for and safe. Child Watch will not re-open until an all clear is given.
- In the case of an Active Shooter situation, all children in the Child Watch room will be escorted to Solomon Farms as quickly as possible. Pick up for your child can be completed once you have check in with Child Watch staff and the site is secure.
- In the case of an Active Shooter situation, all children in the Kids Gym will be escorted to the gym storage closet. Our staff will not allow anyone in after the doors have been barricaded. We can only open the doors for emergency personnel only and an all clear is given. At that time you can sign your child out of Child Watch.